



Faculty Opening: Spanish Teacher Job Posting Description

With the anticipated growth of our Middle and Upper School programs, The Carmel School is seeking a skilled **Spanish Teacher** to join our incredible, compassionate, enthusiastic, and knowledgeable faculty and staff for the 2025-26 school year. This position can be either full-time or part-time. Candidates with specific content mastery in teaching **Spanish** are encouraged to apply!

Would you like to be part of a school family where shared mission and student experience determine programming? Where the school family work together to build a vibrant and safe place for learning? Where each student is known and valued? At The Carmel School, student success is achieved because these are the elements of our everyday environment.

We are a Pre-K-12 college preparatory Christian school, and we seek the best to join us. Our teaching faculty helps each student develop academic competence while growing in the soft skills necessary for success after high school.

Successful candidates will possess a bachelor's degree in content or a related field, and advanced degrees and/or certifications are preferred. All employees must complete a criminal background check upon their official start date. Interested and qualified candidates must submit a brief cover letter, resume, and an Application for Employment (found on our website) to careers@thecarmelschool.org. Please note that copies of relevant licenses, certifications, and undergraduate/graduate transcripts will be required.



Summary of Essential Position Functions:

- Is passionate about history and models inquiry-based learning approaches to relevant subject matter
- Teaches core subject material, utilizing the appropriate curriculum for each (Spanish levels 1-4)
- Supports the mission of the school and abides by the employee handbook
- Develops lesson plans and appropriate instructional aids to emphasize inquiry and current best practices
- Demonstrates using models; experiments with available technology methods and other standard or teacher-prepared instructional aids
- Provides opportunities when needed for individualized and small group instruction to adapt the curriculum to the needs of each pupil
- Designs and differentiates learning activities that will relate content and skills acquisition to students' experiences and the physical world
- Establishes and maintains standards of student behavior to provide an orderly, productive classroom environment
- Utilizes both formative and summative assessments to assess and evaluate each pupil's progress in his/her acquisition of content knowledge and skills regularly
- Communicates regularly and effectively with school stakeholders about students' progress
- Selects and acquires school-approved texts, instructional aids, and supplies; maintains necessary inventory records
- Collaborates with school administrators and faculty to cultivate and ensure a mission-appropriate school culture
- Reports to the Head of Middle and the Head of Upper School
- Collaborates with teachers and coaches on relevant issues/topics (classroom management, counseling concerns, instructional coaching, etc.)
- Possess effective oral and written communication skills
- Proficient in information technology
- Demonstrates confidentiality and professionalism with all stakeholders